

Fill out & save PDF for your records. Use submit button or email PDF to: Millsboro.Library@lib.de.us

CONTACT INFORMATION

Last Name: _____ First Name: _____

Phone Number: _____ Cell: _____

Email: _____

Address: _____

City: _____ State: _____ ZIP: _____ Are you 18 or older? Yes No

If under 18, please fill out the information, print and mail or drop off to the library with Parent/Guardian signature:

Parent/Guardian Name: _____

Phone: _____

Parent Guardian Signature: _____

(Please fill out, print form and sign. Scan & email, drop off or mail in)

INDICATE JOB POSITION APPLYING FOR: (View postings at Millsboro.lib.de.us/jobs)

SCHEDULING, ABILITIES, REFERENCES (Check all that apply)

What days and times can you work?

Day of Week	Mornings	Afternoons	Evenings
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			

What are you physically comfortable doing?

- Lifting 25 pounds
- Lifting 50 pounds
- Standing for extended amounts of time

What shift lengths are you comfortable with?

- | | |
|---------------------------------|----------------------------------|
| <input type="checkbox"/> 1 Hour | <input type="checkbox"/> 4 Hours |
| <input type="checkbox"/> 2 Hour | <input type="checkbox"/> 6 Hours |

Highest level of education: (Choose one)

- | | |
|--|--|
| <input type="checkbox"/> High School/GED | <input type="checkbox"/> Graduate School |
| <input type="checkbox"/> College | <input type="checkbox"/> Not Applicable |

References/Work Experience:

(Please include contact name, phone number and/or email)

CONTACT 1

CONTACT 2

CONTACT 3

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LEGALITY

Would you be willing to undergo a background check? Yes No

Have you ever been convicted of a crime? Yes No

If yes, list any and all such instances regardless of disposition.

Date: _____ Charge: _____

Details:

*****Please Note: Disclosure does not affect opportunity*******By Checking this box I have read and understand the following (Required):**

I affirm that this application contains no willful misrepresentations or falsifications and that the information given by me is true and complete to the best of my knowledge. I am aware that should investigation/background check at any time disclose any misrepresentation or falsification, my application will be rejected.

Signature: _____

Digital Signature accepted. Save and email PDF to: Millsboro.Library@lib.de.us. You can also fill out form, print & sign, mail or drop off.

Basic Job Requirements:

Must be at least 16 years or older. High school diploma/GED preferred. Should have strong computer skills & communication skills. Must have the ability to easily interact with staff and patrons. Must be able to understand & carry out instructions. Position may require evening and weekend hours. Must agree to a background check.