

Director's Report to the Millsboro Library Board-October 2024

1. Building
 - a. Emily Peterson replaced the contents of the entrance planter.
 - b. It will soon be time for our fall/winter heating maintenance.
2. Equipment
 - a. Copier is still functioning adequately.
 - b. The Delaware Division of Libraries techs have been working with others to bring back normal computer services.
3. Personnel
 - a. Dyan Connolly provided us with a lovely football tree for the fall.
 - b. Jim Collins is weeding to our library collection.
 - c. Anthony orders books, processes books, picks books for display, contributes to Facebook posting, picks up the mail, and provides great customer service. The men's book club has switched to daytime hours. He has even removed a snake from the library.
 - d. Brenda continues cataloging, processing interlibrary loans, and providing great customer service to staff and patrons.
 - e. Lisa Wootten's Wednesday Story Time programs continue to be very well attended. Lisa Wootten continues to manage the Evening book club. Lisa received a gift of donations from Freeman Stage for children's programming.
 - f. Heather Sieber has been working from home to increase our visibility with emails sent through Constant Contact. And she is currently working on our October newsletter.
 - g. Teri Harris, our latest library hire, is a lively addition to our library family. Her positive and efficient manner welcomes staff and patrons.
 - h. Volunteers Harriet, Lynn, and David are keeping books shelved and holds filled. We have two new volunteers, Nancy and Diane, as of Monday 9/30.
4. Budget and Money
 - a. County funds continue to be received.
 - b. We have sent the State Aid Standards Contract.
5. Meetings and Statistics
 - a. Statistics: Sept 93 cards, 5,436 circulation, 3,118 patrons.
 - b. I listened to the zoom September 30th State Directors Emergency meeting concerning our current connection issues. More meetings are scheduled.